University of Missouri – Kansas City, School of Education

Educational Specialist Degree in Counseling and Guidance

APPLICANT EVALUATION FORM

Section 1 – to be completed by **the applicant**

Please return to:

University of Missouri – Kansas City
ATTN: Ed.S. Counseling and Guidance Admissions Committee
215 Education Building
5100 Rockhill Road
Kansas City, MO 64110-2499

I realize that I do have the right under PL-93-380 "The Family Educational Rights and Privacy Act of 1974" to inspect my references held by UMKC. I hereby voluntarily waive my right of access to the confidential statements contained in this form.

_____ _____ _____
Signature Email Address Date

Section 2 – to be completed by **recommender**

Your relationship with the applicant should be professional and not personal.

_____ is applying for admission to the Ed.S. program in Counseling and Guidance at the University of Missouri – Kansas City and has listed you as a reference. This evaluation sheet should reflect the special aptitudes, attitudes, and abilities pertinent to this type of program. *When this sheet has been completed, please sign across the flap of the envelope and return it to the student, or mail it directly to the address listed above.*

1. How long and in what capacity have you known the applicant?

2. What is your judgment of the applicant with respect to the following characteristics?

	Information inadequate for reply	Below Average	Average	Somewhat Above Average	Well Above Average	Truly Exceptional
Competence in major field						
Quality of training in fields related to the major subject						
Breadth of intellectual interest outside the field of specialization						
Originality in handling ideas						
Ability to work with other people						
Ability to work independently						
Counseling Skills						
Research potential						
Clarity of expression						
Emotional stability						
Overall recommendation for admission to MA program in counseling and guidance						

3. In addition to completing the provided rating form, **references should include a statement of the applicant's strengths and areas of further development, either in a separate letter or on the back of the form.**

_____ _____ _____
Signature Print Recommender Name and Title/Institution Date